



**E & S PROPERTY - VACANT SUPPLEMENT**  
(This is a supplement to a completed ACORD application)

Named Insured: \_\_\_\_\_

Location Address: \_\_\_\_\_

Reason for Vacancy: \_\_\_\_\_ Length of Vacancy: \_\_\_\_\_

Is building 100% Vacant?  Yes  No If No, % vacant and describe occupant(s): \_\_\_\_\_

Prior occupancy: \_\_\_\_\_ Number of Units: \_\_\_\_\_

Intended Use of building: \_\_\_\_\_

Does any business personal property remain in the building?  Yes  No If Yes, describe: \_\_\_\_\_

Intended disposition of property:  Sale  Lease  Renovation  Demolition  
 Other: \_\_\_\_\_

Expected date of occupancy: \_\_\_\_\_ How long has Insured owned this building? \_\_\_\_\_

Purchase price of the building (if new purchase): \_\_\_\_\_

Are all Real Estate taxes paid current to date?  Yes  No

Are all mortgage or loan payments current to date?  Yes  No

Are there any liens against the property (other than mortgage)?  Yes  No If Yes, Explain: \_\_\_\_\_

**Security:**

- Central Station Burglar Alarm  Local Burglar Alarm  Exterior Openings Locked & Secured
- Boarded Up  Perimeter Fencing
- Guard Service:  24/7 Guard  Night Watchman  Hourly Patrol
- Daily Patrol  Weekly Patrol  Other: \_\_\_\_\_

**Fire Protection:**

- Active Central Station Fire Alarm  Local Fire Alarm
- Active Automatic Sprinkler System:  Active Central Station Sprinkler Flow Alarm  Local Sprinkler Flow Alarm

Date Automatic Sprinkler System was last inspected and tested: \_\_\_\_\_

How often is building interior inspected?  Daily  Weekly  Monthly  Other: \_\_\_\_\_

Who inspects the building? \_\_\_\_\_

Who is responsible for building maintenance? \_\_\_\_\_

Utilities maintained in service:       Electric       Gas       Water       None

Is Heat maintained to 55F or greater?     Yes     No

    If Heat is not maintained have all pipes/systems been drained & supply shut off?     Yes     No

Is air conditioning or any other system located outside of building structure?     Yes     No

    If Yes, describe location and how it is secured:

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Has the building been condemned or found to be unsafe?       Yes     No

Has there been any Building Code Violations?     Yes     No      If Yes, Explain:

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Has the property suffered any losses or damage in the past 5 years?     Yes     No      If yes, describe:

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Is there any unrepaired damage?       Yes     No      If Yes, describe:

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Are any renovations planned?     Yes     No      What is the anticipated start date? \_\_\_\_\_

    Is any structural work planned?     Yes     No    (If Yes, describe below)

    Fully describe the extent of renovations (including detailing any planned structural work or additions):

What is the anticipated budget of the renovations?

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Name and address of the General Contractor?

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Applicants Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Producers Signature: \_\_\_\_\_ Date: \_\_\_\_\_