

## Workers' Compensation Supplemental Questionnaire

## TO BE COMPLETED WITH ACORD 130 APPLICATION

Named Insured:		Years in Business:			
Website Address:		Broker Controlled Account:  Yes  No			
	Contact Inforn	nation			
Primary Contact:		Tel:			
		Email:			
Inspection Contact:		Tel:			
		Email:			
Premium Audit Contact:		Tel:			
		Email:			
Claims Contact:		Tel:			
		Email:			
	Prior Payroll & P	remium			
	Total Annual Payr	oll	F	Premium	
Expiring Year: 2024-2025					
Prior Year: 2023-2024					
Prior Year: 2022-2023					
Prior Year: 2021-2022					
Prior Year: 2020-2021					
Prior Year: 2019-2020					
Have you had a lapse in your Workers' Com	pensation coverages during	g the last two	o years? 🛛 Yes	🗆 No	
Please explain any annual change in payroll	of greater than 15%:				
	Operatior	าร			
Description of Operations:				# of locations:	
Expected growth/downsizing plans in comir	ng year:			-	
Hours of Operation: Fromto		# of Shifts:		24 Hours: 🗆 Yes 🗆 No	
Any operations outside of CA?		□ Yes □ No			
Has Insured been in Bankruptcy during the	last 5 years?	□ Yes □ No			
Does applicant allow employees to work more than 3 consecutive 12-hour shifts?		□ Yes □ No			
Do any employees work from home?		□ Yes □ No			
Do any employees use noncommercial or chartered air carriers, including helicopters?		□ Yes □ No			
Do any employees travel outside of Californ	iia?	□ Yes □ No			
If yes, please explain:					
Do any employees travel internationally?		□ Yes □ N	lo		
If yes, please explain:					



Maximum Number of employees at any one	e location during a shift?					
Do you provide any group transportation for employees?			□ Yes □ No			
Age of buildings:						
Is any work done at heights?		□ Yes □ N	10			
If yes, what is the Maximum height worked	?					
If yes, what type of work:						
	- u. <del></del>		<b>D</b> 1 <del>T</del>			
Total # of Employees:	Full Time:			-		
	Seasonal:					
How are Employees paid?  How many employees are: Union?			-	Day Laborers?		
If you use Day Laborers please provide deta			?			
in you use Day Laborers please provide deta						
Actual average hourly wage for employees	in governing class: \$,	/hour				
Annual employee turnover rate:%		Average te	nure of employe	es:years		
Do you subcontract any work to subcontract	tors? 🗆 Yes 🗆 No					
If yes, describe nature of work subcontracted	ed:					
Do you require Certificates of Insurance for	Workers' Compensation fro	om subcontr	ractors? □ Yes □	] No		
Do you obtain copies of each sub-contracto	r's license number? 🗆 Yes l	□ No				
	Healthcare Pra	ictices				
Is a group medical plan provided?		🗆 Yes 🗆 N	0			
If yes, provide name of healthcare provider	:					
Do employees receive Paid Sick Leave?		🗆 Yes 🗆 N	0			
Do employees receive Paid Vacation?		🗆 Yes 🗆 No				
Do employees participate in a Retirement of	or Pension Plan?	□ Yes □ No				
Are you currently participating in a Medical		□ Yes □ No				
If yes, please provide the name of the curre	nt MPN:					
Does the insured provide CPR training?		□ Yes □ No				
Do you have a designated medical clinic wh referred for emergency treatment?	ere employees are	□ Yes □ N	0			
Do you have or do you agree to participate Program for Injured Employees?	Do you have or do you agree to participate in a Return to Work Program for Injured Employees?					
Is modified work available for injured emplo	Is modified work available for injured employees?					
	Hiring Pract	ices				
Employment Application:	l No	Reference	Checks:	🗆 Yes 🗆 No		
Pre / Post-Employment Physicals: 🛛 Yes 🗆	] No	Background	d Checks:	🗆 Yes 🗆 No		
Drug Testing:						
	] No	Pathogenic	: Testing:	🗆 Yes 🗆 No		
Audiometric Testing:			: Testing: : Back Testing:	□ Yes □ No □ Yes □ No		



Safety Program & Organization					
Is there a designated Safety Director? □ Yes □ No □Full T	ïme 🗆 Part Time				
If yes, Name & Title:					
Tenure of Employment:					
Are OSHA logs maintained?   Yes  No	Is there a Written Safety Program in place? □ Yes □ No				
Any OSHA violations within the last 3 years?	□ Yes □ No				
Are safety meetings conducted?	□ Yes □ No				
If yes, how often? Daily D Weekly Monthly D Quarterly D	□Other				
Is there an accident investigation program in place?	□ Yes □ No				
Are there disciplinary procedures for employees who are in view	olation of Company policy?   Yes  No				
How often is Drug Testing conducted?   Never  At Hire  Ra	andom   For cause   Suspicion				
Personal Protection Equipment provided?	□ Yes □ No □N/A				
If yes, please describe:					
Manual Lifting – Maximum Weight:					
Is there a Safety Incentive Plan for employees?	□ Yes □ No				
If yes, please describe:					
Is senior management aware of all Workers' Compensation cla	aims? 🛛 Yes 🗆 No				
Any Catastrophic or Occupational Disease Exposure?	□ Yes □ No				
Are claims reported within 24 hours? $\Box$ Yes $\Box$ No	Are you SB 198 complaint? □ Yes □ No				
Is work area free of congestion?	Are premises maintained? $\Box$ Yes $\Box$ No				
General-Ops – Auto: (Complete only if you have OWNED ve	hicles)				
Is a PUC / DMV Filing Required?  Yes No Certificate I	Number:				
# of Light Vehicles: # of Medium Veh	icles: # of Heavy Vehicles:				
# of Extra-Heavy Vehicles:	Total # of Vehicles:				
Maximum radius of operations:	Any overnight travel?				
Any Out of State Travel?					
If any Out of State travel, please provide details:					
Do drivers unload vehicles? 🛛 Yes 🗆 No	Motor Carrier Filings: 🗆 Yes 🗆 No MCP #:				
Vehicles taken home: 🛛 Yes 🗆 No	Allow Personal use of vehicles:   Yes  No				
MVR's reviewed annually:	Participating in CA Pull program:   Yes  No				
Drivers under the age of 25: □ Yes □ No	Fleet Maintenance Program: 🛛 Yes 🗆 No				
Do any vehicles have lift-gates? □ Yes □ No	Special Equipment attached to vehicles or Trailers: 🗆 Yes 🗆 No				
Contractors					
Contractors' License #:	Specific Trade:				
Years in Trade:	Operations:				
Estimated Gross Payroll:	Gross Receipts: \$				
Sub-Contractor Cost: \$ Do you provide Waivers of Subrogation?  Yes  No					



Do you require Certificates of Insurance?  Yes No		Do you require Workers' Compensation? 🗆 Yes 🗆 No				
Maximum Height work is performed:		Maximum Depth underground work is performed:				
Average Job Size:		Maximum Job Size:				
Each row must total 100%:						
% Commercial:		% Condo/Apts.:	_	% Residentia	l:	
% New:		% Remodeling:	_	% Service/Re	epair:	
% Exterior:		% Interior:	_	% Governme	nt:	
Do you perform any of the follow	wing types	of work?				
Asbestos: 🛛 Yes 🗆 No	Blasting:	🗆 Yes 🗆 No	Demolition: 🛛 Y	es 🗆 No	Drilling:	🗆 Yes 🗆 No
Gas Mains: 🛛 Yes 🗆 No	Highway V	Vork: 🛛 Yes 🗆 No	Excavation: 🗆 Y	es 🗆 No	Grading:	🗆 Yes 🗆 No
Sewer: 🛛 Yes 🗆 No	Tunneling	: 🛛 Yes 🗆 No	Spray Painting: 🗆 Y	es 🗆 No	Roofing:	🗆 Yes 🗆 No
Framing: □ Yes □No	Concrete <sup>-</sup>	Γilt-up: □ Yes □ No	Steel Erection:	Yes 🗆 No		
Does your work require the use	of Cranes?	🗆 Yes 🗆 No	Other use of heavy	equipment:	🗆 Yes	□ No
If yes, please describe:			If yes, please descr	be:		
Does your work require the use	of Scattoldi	ng? □ Yes □ No	If yes, who does the	e set-up/take do	own?	
What type of protective equipm	ent is requi	red?				
	entisiequi	ieu:				
Restaurants						
Is there a bar/lounge? □ Yes □	No					
% of Sales - Food:			% of Sales – Liquo	r:		
Special Events Setup:						
Entertainment Setup: 🛛 Yes 🗆	No If yes,	please describe:				
Catering or Delivery: □ Yes □	No If yes	, please describe:				
Maximum Delivery Radius:			Delivery Hours:			
Do you perform MVR checks on	drivers?	1	Vehicles used: 🗆	Personal  Com		
Number of Wait staff:		Number of Bartender	s:		Number of	Cooks:
Average entrée price: \$		Γ	Multiple floors:	Yes 🗆 No		
Valet Service:  Valet Service:  Yes  No		Employees: 🛛	-		Sub-Contra	actors: 🗆
Are non-slip shoes required? $\Box$	Yes 🗆 No		Do you have non-	slip flooring?	] Yes 🗆 No	
Hotels						
Year Built:			Number of Stories:			
Number of Rooms:	Number of Rooms:		Average Room Rate: \$			
Restaurant on site: 🛛 Yes 🗆 No			5			
Restaurant on site:	□ Yes □ N	10	Conference Cente		□Yes □ No	



Manager on site 24 hours a day:  Yes  No		Security Cameras on site: 🛛 Yes 🗆 No					
Do on-site managers evict tenants themselves?  Yes  No		Armed Security on site: 🛛 Yes 🗆 No					
Any Robberies or Burglaries in the last 3 years? □ Yes □ No		Weapons kept on site: 🛛 Yes 🗆 No					
List of operations S	ub-Contracted to Others	(check all that apply):					
Window Cleaning:	🗆 Yes 🗆 No	Tree Trimming: 🛛 Ye	es 🗆 No	Pool Cl	eaning: 🛛 Y	es 🗆 I	No
Roofing:	🗆 Yes 🗆 No	Landscaping: 🛛 Ye	s 🗆 No	Lifegua	ard: 🗆 Ye	es 🗆 N	10
Maximum Height w	vork is performed:						
Housekeeping Expo	osures:						
Moving of Furnitur	e:	🗆 Yes 🗆 No					
Mattress Flipping o	or rotating:	🗆 Yes 🗆 No					
If yes to either, do	you require more than 1	person? 🛛 Yes 🗆 No					
Apartments							
Year Built:			Number of Stories				
Number of Units:			Average Rental Rat	te:			
List of Operations S	Sub-Contracted to Others	s:					
Window Cleaning:	🗆 Yes 🗆 No	Tree Trimming: [	🗆 Yes 🗆 No	Above g	round work:	□ Yes	🗆 No
Roofing:	🗆 Yes 🗆 No	Landscaping:	🛛 Yes 🗆 No	Mowing	:	□ Yes	□ No
Carpet Cleaning:	🗆 Yes 🗆 No	Pool Cleaning:	🗆 Yes 🗆 No	Security	Guards:	□ Yes	i 🗆 No
Do on-site manage	rs evict tenants themselv	ves: 🗆 Yes 🗆 No	Manager on site 24	4 hours a	a day: 🗆 Yes [	□ No	
When showing Uni	ts to prospective tenants	s, what Safety Procedur	es are in place?				
If Lodging is provid	ed by the Employer, wha	at is the Market Value o	f such lodging to the	e Employ	/ee?\$		
Warehousing/N	/lanufacturing						
Mechanical Equipm	nent Used:						
Cranes: 🗆 Yes	□ No	Overhead Cranes:	∕es 🗆 No		Conveyors:		🗆 Yes 🗆 No
Forklifts: 🛛 Yes	□ No	Pallet Jacks:	∕es □ No		Electroplatir	ng:	□ Yes □ No
Scissor Lifts: 🗆 Yes	□ No If yes, fall-prot	ection plan:	∕es 🗆 No				
Certified forklift op	erator training:	ים	∕es 🗆 No				
Number of Certifie	d forklift operators:						
Manual Lifting – M	aximum weight:		Maximum Height v	vorked:			
Maximum Storage	Height:		Ladder Height:				
Machine Guarding:	: Lock Out/ Tag Out: 🗆	Point of Operation	Drive Mechanism	n 🗆 M	oving Parts		
Punch Press: 🗆 Yes	Punch Press: 🗆 Yes 🗆 No Number of Punch Presses: Age of Punch Presses: Are they properly guarded? 🗆 Yes 🗆 No						
Describe Personal I	Protection Equipment if	provided or in use:					
Any use of flammal	ble, explosive, chemical,	or gaseous materials?	□ Yes □ No				
Loading/Unloading	at insured facility perfor	med by employees:	🗆 Yes 🗆 No				
Loading/Unloading	at customer facility perf	ormed by employees:	🗆 Yes 🗆 No				
Offsite Delivery wit	:h owned vehicles: 🛛 Y	es 🗆 No 🛛 <b>If yes, pleas</b>	e complete General	l-Ops – A	Auto section.		



Auto Dealers & So	ervice					
Franchised: 🗆 Yes 🗆	No		Sell:	□atv's □	Boats  Motorcycle	s (Check all that apply)
Percentage Sales:	% New Car		% Used Car			% Body Shop
	% Parts			% Repair		
# of vehicles used in I	Parts Delivery (if applic	cable):				
Number of Drivers Un	nder Age 25:					
Number of Salesperse	ons:	Are salespersons	provid	led a company	vehicle for personal	use? 🛛 Yes 🗆 No
Any of the following?		Towing: 🛛 Yes	5 🗆 No	D	Roadside Assistance	e: 🗆 Yes 🗆 No
Auto Transport: 🗆 Ye	es 🗆 No	Tire Repair: 🗆 Yes	s 🗆 No	D	Caged Tire Repair p	rocess: 🗆 Yes 🗆 No
If you have a Body Sh	op with a Paint Booth					
Do you have an UL ap	oproved Spray Booth?	🗆 Yes 🗆 No	)			
Do employees wear/	use respiratory protect	tion? □Yes □No	)			
Are employees prope	erly trained in the use o	of respiratory equip	oment	? 🗆 Yes 🗆 No	D	
<b>Electrical Contrac</b>	tors					
Percentage of Work:		% Industrial	۱ <sub>-</sub>	% Comm	nercial	% Residential
				% New C	Construction	% Remodel
Are you Licensed?						
Do you perform work on Power Lines? 🛛 Yes 🗆 No				Do you perform work on Transformers?   Yes  No		
Maximum Height Exp	oosure:		1	Percentage of	Aerial Work:%	,
Do you own a Bucket	Truck or Trailer? 🛛 Y	es 🗆 No		Involved in any	underground work:	🗆 Yes 🗆 No
<b>HVAC Contractor</b>	S	I				ſ
Percentage of Work:		% Industrial	۱ <u> </u>	% Comm	nercial	% Residential
		Ι		% New C	Construction	% Remodel
		% Electric		% Gas		% LPG
Are you Licensed?	🗆 Yes 🗆	No		License #:		
Do you remove or re	pair Boilers? 🗆 Yes 🗆	No		Are you involve	ed in asbestos remov	/al? □ Yes □ No
Masonry Contrac	tors	I				
Percentage of Work:		% Industrial	۱	% Comm	nercial	% Residential
				% New C	Construction	% Remodel
Maximum height wor	rk is performed:			Involved in Sar % of Business:	ndblasting:  Ves	□No
What type of persona	al protection equipme	nt is provided?	·			
Are you involved in D	emolition of Buildings	? 🗆 Yes 🗆 No				
Do you work with sca	iffolding?	Yes 🗆 No		If yes, up to v	what height:	
<b>Painting Contract</b>	ors		,			
Percentage of Work:		% Industrial		% Comm	nercial	% Residential
				% New C	Construction	% Remodel
Do you perform Sand	lblasting? 🗆 Yes 🗆 No	)		Do you perforr	n any Bridge Work?	🗆 Yes 🗆 No



Do you work in the interior of tanks or work in confined spaces? 🛛 Yes 🗆 No						
Do you provide any transportation for employees?		□ Yes □ No				
Maximum height work is performed: Interior:		Exterior:				
Are all flammables and paint stored in accou	rdance with all state ar	nd federal regulations? $\Box$ Yes $\Box$ No				
Plumbing Contractors						
Percentage of Work:	% Industrial	% Commercial	% Residential			
	% Interior		% Exterior			
Are you Licensed?	🗆 No	License #:				
Do you work in refineries, large manufactur	ing facilities, or wastev	vater plants? 🛛 Yes 🗆 No				
Do you work with asbestos removal or pipe	insulation?	🗆 Yes 🗆 No				
Do you work on LPG equipment?	🗆 Yes 🗆 No					
Do you work on gas lines outside of building	s? □ Yes □ No					
Any trenching or excavating?	Yes 🗆 No 🛛 If yes, at	what depth:				
How are utilities identified, please describe	?					
Do you offer 24-hour service?  Yes No Do you clean sewers or industrial drains?  Yes No						
Landscape Contractors						
Percentage of Work:	% Industrial	% Commercial	% Residential			
Do you build retaining walls?	]Yes □ No	Do you trim trees? □ Yes □ No				
Are day laborers used in your operations?	∃ Yes 🗆 No	Is work seasonal? □ Yes □ No				
What type of mechanical equipment do you	use, please describe?					
How are utilities identified, please describe?						
Maximum height and depth of work:		Does your work ever require blastin	ng? 🗆 Yes 🗆 No			
Do you work near major highways or interst	ates?	🗆 Yes 🗆 No				
Are you involved in Reclamation Work or Cl	earing of Land?	🗆 Yes 🗆 No				
Do you take precautionary measures to pro	tect and prevent a coll	apse? 🛛 Yes 🗆 No				
Do you use pesticides and fertilizers?  Yes No If yes, how many EE's hold Qualified Applicator Certificates?						



Carpentry Contractors			
Percentage of Work:	% Industrial	% Commercial	_% Residential
	% New		_% Remodel
Maximum height work is performed:		Do you install trusses?	🗆 Yes 🗆 No
Are day laborers used? 🛛 Yes 🗆 No		<b>Residential Framing?</b>	🗆 Yes 🗆 No
Woodwork or Cabinetry Contractors			
Delivery of product:	🗆 Yes 🗆 No	Installation of product:	🗆 Yes 🗆 No
Operations OSHA compliant:	🗆 Yes 🗆 No	Equipment properly guarded:	🗆 Yes 🗆 No
Raw materials and Flammables properly stored:	🗆 Yes 🗆 No	Dust Collection System in place	: 🗆 Yes 🗆 No
Use of mechanical aids for material handling:	🗆 Yes 🗆 No	All trucks equipped with lifts:	🗆 Yes 🗆 No
Spray booth UL Approved with proper ventilation:	🗆 Yes 🗆 No	Max Weight Lifted, per Indiv:	
Are proper PPE's (including eye protection and resp	piratory equipment) provi	ded to employees?	🗆 Yes 🗆 No

Signed By:	
<u>Title:</u>	
Dated:	